

**SOUTHEASTERN MICHIGAN HIV/AIDS COUNCIL  
MEMBERSHIP/BYLAWS COMMITTEE  
DETROIT HEALTH DEPARTMENT 420-B  
Thursday July 10, 2003  
2:00 P.M.– 4: 00 P.M.**

**MINUTES**

The regular meeting of the Membership/Bylaws Committee of The Southeastern Michigan HIV/AIDS Council was called to order by Co-Chair, Michael Parent, at 2:30 PM in room 420B of the Detroit Health Department on Thursday July 10, 2003. Chairperson, Mary Ferris, was excused. The minutes of the last meeting, on 6/12/03, and today's agenda were read and approved with minor corrections.

**Present**

Michael Parent, Co-Chair  
Jonsea Nelson  
Keith Meeks

**Staff**

Karla Handley-SEMHAC

**OLD BUSINESS**

**Bylaw Revisions**

The final discussion of amendments to the current Bylaws was completed focusing on Articles VI through Attachments A, 1, and 2. Topics covered included composition of the Executive Committee, Committee Leadership, responsibilities of the Standing Committees, meetings, quorums, conflict of interest, grievance procedure, and SEMHAC's Code of Conduct. The final draft of the Amended Bylaws is attached.

**NEXT MEETING** is August 14, from 2-4 PM in 420B

**THE MEETING ADJOURNED AT 4:35 PM.**

Minutes transcribed by Karla Handley\_\_\_\_\_ Date \_\_\_\_\_

Chair Signature\_\_\_\_\_ Date \_\_\_\_\_